

Doc. Ref. : ISOOP-EC-002	Rev. No.: 00	Effectivity Date: 04/28/2003
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<b>Doc. Title : Guidelines on Waste Segregation</b>
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## **I. Policy**

The Subic Bay Metropolitan Authority (SBMA) hereby promotes the segregation of all solid wastes generated within the Subic Bay Freeport Zone to ensure the protection of public health and environment.

## **II. Segregation Guidelines for Waste Generators**

### **1. Type of wastes to be segregated**

All non-hazardous solid wastes shall be classified and segregated into two (2) categories, i.e., recyclable and non-recyclable.

#### **Recyclable:**

Tin Cans	Feathers
Metals	Leather
Glass	Paper (bond paper, newsprint, receipts, envelopes, etc.)
Bottles	Cardboard (boxes & folders)
Plastic	Plastics (Straw, cups, container, ballpens, folder jackets, tapes, etc.)
Styrofoam	Cloth
Rubber	Metals
Dry Paper	Rubber
Cardboard	Glass
Dry Cloth	
Fibers	

#### **Non-Recyclable:**

Fruit Peelings	Cigarette butts
Leftovers	Soiled Toilet Paper, pads, napkins
Vegetable Trimmings	Papers
Fish/Fowl entrails	Innards washings
Soiled wipes/Pads	Twigs
Manure & Carcasses	Seeds
Leaves	Weeds

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## 2. Procedure of Segregation

### a. Housing/Residential

- 1) All solid waste shall be segregated at source of generation.
- 2) Non-recyclable wastes shall be properly contained and disposed at the garbage bins during the scheduled collection days.
- 3) Recyclable items shall be contained and disposed only in garbage bins during the scheduled collection day.

### b. Industrial/Commercial Areas

- 1) All non-hazardous solid wastes generated shall be segregated into recyclable and non-recyclable.
- 2) Hazardous solid waste shall be disposed through the services of accredited hazardous waste transporters.
- 3) All locators shall provide two (2) waste containers in *green* (recyclable wastes) and *orange* (non-recyclable wastes) colors.
- 4) Locators and businesses using plastic bags for disposal of waste shall use *green* and *orange* plastic bags for recyclable and non-recyclable wastes, respectively.
- 5) Bulky wastes such as wood, wooden pallets, metals, etc. shall also be segregated prior to disposal.

### c. Offices

- 1) All solid waste shall be segregated at source of generation.
- 2) All recyclable waste shall be contained in *green* plastic bags and non-recyclable waste in *orange* plastic bags.
- 3) The bags shall be segregated by color at the usual pick up points in every building.

**d. Public/Recreational Areas**

- 1) All solid wastes generated shall be segregated into recyclable and non-recyclable.
- 2) All wastes shall be disposed in waste containers in designated places in public areas, beaches, parks, etc.: **green** (recyclable wastes) and **orange** (non-recyclable wastes) colors.

**III. Collection Schedule**

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|--------------------------------|---|
| 1) Housing Areas               | Twice a week for Non-recyclable<br>Once a week for Recyclable |
| 2) Industrial/Commercial Areas | Daily for Recyclable and Non-recyclable or upon request       |
| 3) Offices                     | Daily for Non-recyclable and Recyclable                       |
| 4) Public/Recreational Areas   | Daily for Non-recyclable and Recyclable                       |

**IV. Disposal at the Landfill**

All recyclable and non-recyclable wastes collected shall be delivered to the landfill.

Non-recyclable wastes shall be directly deposited at the dumping area for leveling, compaction and eventually covering with soil.

Recyclable wastes shall be brought to designated sorting area at the landfill for further waste picking by the organized scavengers. Leftover un-reusable items shall be deposited at the dumping area.

**AMETHYA P. DELA LLANA-CONCEPCION**  
Head, Ecology Center

Date Signed \_\_\_\_\_